



Georgeous Terms of Trade

This document outlines the terms on which Georgeous provides its services (“the services”) to you. You understand and agree that by engaging Georgeous to provide the services that these terms shall apply to the provision of the services.

Booking with Georgeous

Tentative bookings may be made with Georgeous by completing acceptance of these terms of trade (below) or in writing addressed to Georgeous. A booking shall only be confirmed once acknowledged by Georgeous and the agreed booking deposit, being the greater amount of \$2,500.00 or 50% of the total estimated services fee, being received within seven (7) days from such confirmation (‘Booking Deposit’). If the deposit is not received within seven (7) days, a booking shall not be confirmed, and Georgeous shall be under no obligation to recognise the purported booking.

Services

Georgeous provides its services as the exclusive provider of the services agreed to be provided. Unless agreed otherwise, Georgeous shall provide all event management, catering and beverage or other agreed services for your event.

Payment Terms

At first instance, a meeting between you and Georgeous will take place at no charge. Following this preparatory meeting, should you agree to a second consultation, a ‘mood board’ or similar event plan will be presented at a non-refundable charge of \$500.00 (not including GST). Should the event continue, this charge will be subtracted from the overall management fee.

As noted above, a Booking Deposit of 50% of the agreed Georgeous fee is payable within seven (7) days of confirmation of the booking by Georgeous. The balance, which shall represent the anticipated final numbers and including any adjustments to the estimated services fees agreed with you, shall be payable no later than 14 days prior to the provision of the services (‘Balance Payment’).

Where extra services or increases to the final numbers inside 7 days prior to the event are agreed to be provided, or there are any requested extra services or adjustments made immediately prior to, or during the event at which the services are to be provided, you agree that payment shall be made to Georgeous before those services are provided.

Cancellation Policy

For lead times in excess of 6 months

In the event of a cancellation of the event or notice that you do not require the services to be provided, where the notice given is greater than 120 days, there will be a full refund of deposited money, less the fee for the mood board or event design. Where cancellation is less than 120 days, but greater than 90 days, Georgeous will retain 50% of the agreed fees for service, minus the fee for initial event design. Where the booking is cancelled less than 90 days before the event, then the full amount of the agreed fee shall be payable to Georgeous.



For lead times of less than 6 months

In the event of a cancellation of the event or notice that you do not require the services to be provided, where the notice given is greater than 90 days, there will be a full refund of deposited money, less the fee for the mood board or event design. Where cancellation is less than 90 days, but greater than 60 days, Georgeous will retain 50% of the agreed fees for service, minus the fee for initial event design. Where the booking is cancelled less than 60 days before the event, then the full amount of the agreed fee shall be payable to Georgeous.

Final Numbers

Final numbers of all attendees or requirements must be confirmed with Georgeous at least 7 days prior to the event. Where the numbers confirmed at this time have not been included as part of the Booking Deposit or Balance Payment, you will make such further payment at the time of confirming final numbers. Any reduction in numbers within 14 days of the event shall result in a forfeit of any fees paid attributable to those numbers.

Responsibility

You understand that by engaging Georgeous that you shall be responsible for all acts or omissions of you, your guests and any third party and that Georgeous shall not be responsible for any loss or damage to you or any person or third party that arises directly or indirectly from the event at which Georgeous provides its services or from the provision of services by Georgeous. Georgeous shall not be liable for, and you shall indemnify, Georgeous from any claim or demand arising from, or in connection with, the event or the services provided.

Notice

You shall notify Georgeous of any security, entertainment or any other services provided by any third party that may impact or effect the services to be provided by Georgeous as soon as you become aware of those services and in any case, no later than seven (7) days prior to the event.

I/We _____ (Name) of _____
(Company)

at _____ (Address) _____
(Postcode)

agree that I/We have read, understood and accepted the above terms and conditions.

Signature _____ (Date) _____

Please sign and send original to Georgeous, PO Box 2115, St Kilda West, VIC 3182